

City of Rehoboth Beach
Index – April – July 2024 Budget Report

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City of Rehoboth Beach
April – July 2024 Budget Report Comments

General Fund Analysis	In addition to a detailed and summary presentation of the General Fund, an analysis of the City's major expenditure categories, including operating expenditures, salary & wages, debt service and capital expenditures is presented at the bottom of the reports.
General Fund Revenue	Total General Fund revenue for the April-July 2024 period was \$12.6 million or 51% of the FY2024 revenue budget. This was an increase of \$2.7 million from FY2023. Property tax, property transfer tax, and parking revenues increased by \$601 thousand, \$286 thousand and \$1.28 million, respectively. The additional property tax revenue was a result of the increase in property tax rates.
Parking Revenues	While FY2024 Pay-by-Phone and Parking Credit card revenue increased by \$844 thousand and \$331 thousand, respectively, coin revenue declined by \$2 thousand. It is projected that coin revenues will continue to decline as rates increase and customers show a preference for electronic payment options. Comparing year-to-date revenue as a percentage of budget, the FY2025 and FY2024 parking revenues are relatively consistent, implying that full year revenues will approximate budget.
Parking Permit Sales, Lot Rental & Parking Fines	In the May – July 2024 period, parking revenue from Deauville Beach was \$60 thousand. In the current year, this revenue and related expenditures have been transferred to the State of Delaware and will not be reported by the City in the future. Parking permit sales were \$1.16 million, increasing by \$25 thousand from the prior year. However, parking permit sales were 89% of the FY2025 budget as compared to 97% in the prior year. This implies that actual revenue in the current year may be close to or slightly below budget. Parking meter fines in the April-July 2024 period were \$275 thousand, a decline of \$16 thousand from the prior year. However, parking permit fines were \$95 thousand, an increase of \$41.3 thousand from the 2023 season.
Hotel Accommodations Tax	April-July 2024 hotel accommodations tax revenue was \$462 thousand, an increase of \$19 thousand from the 2023 season.
Rental Tax	Rental tax revenue in the April-July 2024 was \$400 thousand as compared to \$36 thousand in the prior year. This difference was the result of the timing of a \$360 thousand late payment received from an agency owner who had suffered a serious health issue. Adjusting for the late payment, the revenue comparisons in FY2025 and FY2024 were reasonable for the April – July periods. As most rental tax revenues will be collected in January and February 2025, it is impossible to provide an accurate forecast for the full year. However, the additional 1% to be collected should result in an increase in total

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revenue, assuming no decline in rental activity (total days rented).

Mercantile Licenses	Because mercantile license fees are not due until December, only a small portion of the annual budget has been received. The amounts received in the April – July 2024 period are consistent with the prior year. Because only 9% of the revenue budgeted has been earned, impossible to accurately forecast the entire 2025 fiscal year.
General Fund Interest on Treasury	General Fund interest income on U.S. Treasury Bills for the April – July 2024 period was \$224 thousand as compared to \$187 thousand in the prior year. The increase is due to differences in rates as well as an increase in principal when the income earned is rolled over.
General Fund Expenses	<p>The FY2025 operating expenditures budget, including salaries, is \$2.47 million higher than the prior year. General Fund operating salary expenditures comprise \$1.54 million of the budgeted operating expenditure increase. The FY2025 capital budget is \$5.4 million, an increase of \$886 thousand from the prior fiscal year. The increase is a result of the increased budget for the new Beach Patrol/Restroom project. Because of the timing of capital outlays can vary significantly, it is difficult to forecast the capital outlay variance for the entire fiscal year.</p> <p>Total expenditures, including operating, debt service and capital outlays are 32.9% of total expenditure budget versus 32.8% in fiscal year 2024. This consistent trend implies that the actual expenditures are within the annual budget parameters for FY2025.</p> <p>Full-time salaries for the April-July 2024 period increased from \$1.47 million in FY2024 to \$1.72 million in FY2025, an increase of \$249 thousand. The increase was due to combination of annual increases as well as an increase in positions. Part-time and overtime salaries were consistent with the prior year and had modest increases of \$35 thousand and \$18 thousand, respectively.</p>
Water Fund Revenues and Expenditures	Total Water Fund revenues increased from \$1.47 million in the April-July 2023 period to \$1.55 million in the current fiscal year, a \$74 thousand increase. While in-town metered water revenue decreased by \$7 thousand, out-of-town revenue and water sales to Dewey Beach increased by \$36 thousand and \$33 thousand, respectively. Sales to the Dewey Beach district may be a result of an increase in usage or new customers. Because individual Dewey Beach district users do not have meters, it is very possible that leaks inside properties are not detected, causing excess usage.

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The operating expenditures, including salaries, had modest increases from the prior fiscal year with the percentages of budget spent in FY25 and FY24 relatively consistent. The \$13 thousand salary increase was due to increased rates and position upgrades. Capital outlays in the April-July 2024 period were \$102 thousand lower than the prior year but the variance is related to the timing of the actual outlays. The \$36 thousand increase in utility patching is largely dependent upon of the number of meter service installations.

**Wastewater Fund
Revenues and Expenditures**

Wastewater revenue for the April-July 2024 period was \$1.59 million, an increase of \$21 thousand from the prior year. Metered sewer (in-town customers) increased by \$116 thousand. The increase was a result of the metered rate increase included in the FY2025 budget. Sewer revenue from Dewey Beach and Henlopen Acres was lower than the prior year, as budgeted estimates and quarterly billings were revised.

Non-salary expenditures for the April-July 2024 period were \$182.5 thousand higher than the prior year. Other professional services, sludge hauling, general maintenance and maintenance contract expenditures exceeded the prior year by \$47 thousand, \$35 thousand, \$56 thousand and \$31 thousand, respectively. In June 2024 other professional services included a \$39 thousand invoice for inspection of the wastewater outfall. Also, other professional services invoices were received for work on the wastewater oxidation ditches. The higher costs for general maintenance were a probably a result of the timing of the services and the invoices.

Capital outlay expenditures were \$439 thousand higher than the prior year and accounted for most of the overall expenditure variances in the April-July 2024 period. Variances in capital outlays were a result of the timing of the services and billings.

City of Rehoboth Beach
General Fund Budget Report April - July 2024

ACCOUNT DESCRIPTION	FY2025 BUDGET	APR-JULY FY2024	JULY 2024 BUDGET	JULY 2024 ACTUAL	FY2025 ENCUMB	FY2025 REMAINING	% EARNED OR USED	FY2024 BUDGET	APR-JULY FY2023	FY2024 JULY	FY2024 ENCUMB	FY2024 REMAINING	% EARNED OR USED	YOY CHG
	Total Revenue	24,568,042	12,611,140	6,229,333	6,805,427	-	11,956,902	51.3	21,251,261	9,937,474	5,107,288	-	11,313,787	46.8
Expenditures														
Total 101 Mayor & Commissioners	322,688	74,567	26,891	17,484	264	247,858	23.2	373,814	63,514	19,240	233	310,067	17.1	11,083
Total 102 Finance	528,165	149,541	44,014	44,951	-	378,733	28.3	-	-	-	-	-	-	149,541
Total 103 Administration	2,181,858	1,450,371	181,822	192,665	225	732,196	66.4	2,751,016	713,047	173,587	189,495	1,848,475	32.8	548,055
Total 104 Alderman	121,714	34,308	10,143	8,630	36	87,399	28.2	106,562	30,103	7,649	-	76,459	28.2	4,241
Total 105 IT	1,021,326	235,582	85,111	76,006	4,551	781,274	23.5	719,235	169,141	46,541	7,033	543,061	24.5	63,959
Total 106 Building & License	972,726	264,230	187,630	77,576	-	708,996	27.1	508,052	184,885	51,909	21,501	301,666	40.6	57,844
Total 107 Communications	260,968	63,131	21,747	15,262	1,200	196,720	24.6	191,568	60,500	8,091	-	131,068	31.6	3,831
Total 108 Police	4,066,746	1,246,030	404,341	348,606	12,815	2,829,739	30.4	3,628,407	1,116,708	277,803	35,688	2,476,012	31.8	106,450
Total 109 Streets	4,908,082	793,729	409,007	261,399	322,279	3,803,520	22.5	4,245,380	840,351	230,462	707,953	2,697,076	36.5	(432,297)
Total 110 Fleet Services	299,997	86,610	25,000	22,700	-	214,754	28.4	247,940	77,580	19,308	-	170,360	31.3	9,031
Total 111 Comfort Stations	3,935,658	937,669	730,888	696,398	25,916	2,972,072	24.5	2,736,300	240,749	81,914	-	2,495,551	8.8	722,837
Total 112 Building & Grounds	694,095	185,837	65,308	43,293	-	510,060	26.5	649,815	197,707	67,153	11,317	440,791	32.2	(23,186)
Total 113 Dispatch	1,278,083	347,220	120,740	94,416	9,468	921,658	27.9	1,065,560	259,822	67,358	89	805,649	24.4	96,777
Total 114 Parking Meter	1,396,636	532,840	272,750	270,372	1,102	868,108	37.8	1,412,333	575,122	246,391	16,471	820,740	41.9	(57,651)
Total 115 Parks	526,044	158,940	64,957	53,214	7,827	359,479	31.7	701,411	188,001	57,633	19,977	493,434	29.7	(41,210)
Total 116 Beach Patrol	1,029,580	467,798	283,990	236,979	6,264	573,309	44.3	850,835	457,807	224,009	4,482	388,546	54.3	11,773
Total 117 Recreation & Tennis	26,751	10,198	2,140	2,651	-	16,785	37.3	50,368	35,950	1,680	-	14,418	71.4	(25,751)
Total 118 Bandstand	273,868	177,191	95,536	96,457	585	96,107	64.9	265,030	204,967	57,505	6,721	53,342	79.9	(33,913)
Total 119 Parking Permits	93,875	36,833	14,272	12,125	-	58,162	38.0	93,105	36,121	12,254	-	56,985	38.8	713
Total 120 Contributions	365,800	236,706	212,564	215,576	-	129,094	64.7	335,800	172,223	170,318	-	163,577	51.3	64,483
Total 123 Treasurer	1,492	377	124	108	-	1,115	25.3	2,784	428	108	-	2,356	15.4	(51)
Total 125 Debt Service	1,442,900	662,839	360,725	330,297	-	780,061	45.9	1,318,836	662,768	330,279	-	656,068	50.3	71
Total 701 Sussex Cty Grant Exp	30,000	531	2,400	-	-	29,469	1.8	35,000	175	-	-	34,825	0.5	356
Total 715 DUI Salaries	21,530	-	2,177	-	-	21,530	-	20,000	-	-	-	20,000	-	-
Total 728 DOJ Byrne Eq & Sup	-	5,677	-	2,695	322	(5,999)	100.0	10,000	-	-	18,578	(8,578)	185.8	(12,579)
Total 1000 General Fund	25,800,582	8,158,757	3,624,275	3,119,858	392,855	17,312,199	32.9	22,319,151	6,287,667	2,151,194	1,039,536	14,991,947	32.8	1,224,408
Revenue	24,568,042	12,611,140	6,229,333	6,805,427	-	11,956,902	0.5	21,251,261	9,937,474	5,107,288	-	11,313,787	0.5	2,673,666
Salaries Full-time	6,168,731	1,721,501	514,061	494,657	-	4,447,230	27.9	4,947,106	1,472,470	369,038	-	3,474,636	29.8	249,031
Salaries Overtime	336,386	159,917	68,474	77,993	-	176,469	47.5	316,003	142,400	77,664	-	173,603	45.1	17,517
Salaries Part-time	1,884,065	740,066	422,436	336,333	-	1,143,999	39.3	1,590,702	704,893	310,827	-	885,809	44.3	35,173
Other Operating -non-salaries	10,558,500	3,988,541	1,406,163	1,193,439	137,013	6,496,174	39.1	9,622,704	3,005,357	1,025,749	347,023	6,270,324	34.8	773,174
Debt Service	1,442,900	662,839	360,725	330,297	-	780,061	45.9	1,318,836	662,768	330,279	-	656,068	50.3	71
Capital Outlays	5,410,000	885,893	852,417	687,138	255,841	4,268,266	21.1	4,523,800	299,781	37,638	692,514	3,531,506	21.9	149,440
Total Expenditures	25,800,582	8,158,757	3,624,275	3,119,858	392,855	17,312,199	33.1	22,319,151	6,287,667	2,151,194	1,039,536	14,991,947	32.8	1,224,408
Revenue in Excess of Expenditures	(1,232,540)	4,452,384	2,605,058	3,685,570				(1,067,890)	3,649,807	2,956,094				

City of Rehoboth Beach
Water Fund Budget Report April-July 2024

ACCOUNT DESCRIPTION	FY2025 BUDGET	ACTUAL APR-JULY 2024	BUDGET JULY 2024	ACTUAL JULY 2024	FY2025 ENCUMB.	FY2025 REMAINING	% EARNED OR USED	FY2024 BUDGET	ACTUAL APR-JULY 2023	ACTUAL JULY 2023	FY2024 ENCUMB	FY2024 REMAINING	% EARNED OR USED	YOY CHG
Workmans Compensation	16,000	8,396	1,333	2,076	-	11,730	26.70	19,396	7,511	1,800	-	11,885	38.70	885
Electric	110,000	35,443	9,167	16,694	-	74,557	32.20	97,348	34,725	29,626	-	62,623	35.70	718
Heating Fuel	2,000	412	167	-	-	1,589	20.60	3,500	372	-	-	3,128	10.60	39
General Maintenance	250,000	90,949	20,833	54,402	78,552	80,499	67.80	225,000	26,166	3,564	142,967	55,868	75.20	369
SCADA Maintenance	25,000	5,814	2,083	5,610	-	19,186	23.30	90,000	3,199	135	-	86,801	3.60	2,615
Building Maintenance	25,000	5,507	2,083	469	2,200	17,293	30.80	35,000	2,978	2,716	1,869	30,153	13.80	2,860
Maintenance Contracts	100,000	49,351	8,333	653	-	50,649	49.40	100,000	33,335	650	-	66,665	33.30	16,016
Vehicle Maintenance	18,000	6,229	1,500	2,110	-	11,771	34.60	18,000	901	297	-	17,099	5.00	5,328
Utility Patching	100,000	51,380	8,333	39,300	-	48,620	51.40	100,000	14,500	12,200	-	85,500	14.50	36,880
Office Equipment	700	-	58	-	-	700	0.00	700	-	-	-	700	0.00	-
Equipment Rental	1,000	-	83	-	-	1,000	0.00	1,000	-	-	-	1,000	0.00	-
Auto Lease	57,000	14,671	4,750	3,516	-	42,329	25.70	60,000	18,850	4,712	-	41,150	31.40	(4,179)
Chemical Pumps New & Repair	6,000	560	500	560	4,297	1,143	80.90	6,000	-	-	-	6,000	0.00	4,857
Meters New & Repair	85,000	46,248	7,083	44,351	5,341	33,411	60.70	85,000	39,657	27,491	45,247	97	99.90	(33,315)
Connections New & Repair	75,000	10,628	6,250	-	-	64,372	14.20	75,000	14,333	3,493	19,019	41,647	44.50	(22,725)
Sensus Water Meter Equipment	15,000	15,000	15,000	15,000	-	-	100.00	15,000	7,307	-	8,670	(977)	106.50	(977)
Hydrants & Valves	4,500	3,543	375	3,543	-	957	78.70	4,500	-	-	2,051	2,449	45.60	1,493
Interest & Principal Lynch	186,796	83,349	15,566	41,533	-	103,447	44.60	165,838	78,667	41,531	-	87,171	47.40	4,682
Capital Outlays	1,230,000	56,580	102,500	31,194	357,908	815,512	33.70	1,500,000	134,379	-	382,382	983,240	34.50	(102,272)
Total 3000 Water Fund	3,405,653	793,259	297,554	349,913	456,714	2,159,806	36.60	3,675,351	690,824	203,012	623,286	2,361,241	35.80	(64,137)
Revenue	4,940,454	1,545,409	953,046	960,600	-	3,395,045	31.30	4,847,798	1,471,135	1,013,682	-	3,376,663	30.30	74,275
Salaries Full-time	480,682	150,153	40,057	39,241	-	330,529	31.2%	471,647	136,978	34,901	0	334,669	29.0%	13,174
Salaries Overtime	18,651	3,684	1,554	1,180	-	14,967	19.8%	9,141	2,192	209	-	6,950	24.0%	1,492
Other Operating-non-salaries	1,489,524	499,493	137,877	236,765	98,806	895,351	40.2%	1,528,725	338,609	126,371	240,904	949,212	37.9%	18,786
Debt Service	186,796	83,349	15,566	41,533	-	103,447	44.6%	165,838	78,667	41,531	0	87,171	47.4%	4,682
Capital Outlays	1,230,000	56,580	102,500	31,194	357,908	815,512	33.7%	1,500,000	134,379	-	382,382	983,240	34.5%	(102,272)
Total Expenditures	3,405,653	793,259	297,554	349,913	456,714	2,159,806	36.7%	3,675,351	690,824	203,012	623,286	2,361,241	35.8%	(64,137)
Revenue in Excess of Exp	1,534,801	752,150	655,492	610,687				1,172,447	780,310	810,670				

City of Rehoboth Beach
Wastewater Budget Report April-July 2024

ACCOUNT DESCRIPTION	FY2025 BUDGET	ACTUAL APR-JULY'24	BUDGET JULY 2024	ACTUAL JULY 2024	ENCUM.	FY2025 REMAINING	% EARNED OR USED	FY2024 BUDGET	ACTUAL APR-JULY'23	ACTUAL JULY 2023	FY2024 ENCUM.	FY2024 REMAINING	% EARNED OR USED	YOY CHG	
Liability Insurance	5,805	2,166	464	511	-	3,639	37.30	4,959	832	553	-	4,127	16.8	1,334	
Auto Insurance	7,440	2,701	595	896	-	4,739	36.30	9,564	2,485	602	-	7,079	26.0	216	
Umbrella Insurance	1,075	372	86	100	-	703	34.60	1,001	334	91	-	667	33.4	38	
Commercial Property Insurance	1,903	625	152	163	-	1,278	32.80	2,078	619	154	-	1,459	29.8	6	
Building and Contents Ins.	30,944	10,238	2,476	2,730	-	20,706	33.10	29,513	9,787	2,504	-	19,726	33.2	451	
Workmans Compensation	28,000	12,439	2,240	3,191	-	21,984	21.50	36,430	12,190	3,110	-	24,240	33.5	249	
Electric	250,000	86,368	20,000	34,265	-	163,632	34.50	280,000	121,475	39,152	-	158,525	43.4	(35,107)	
Main Pumping Station Electric	8,800	2,244	704	1,144	-	6,556	25.50	8,899	2,666	2,666	-	6,233	30.0	(422)	
Other Pumping Stations	14,000	5,749	1,120	2,408	-	8,251	41.10	13,490	4,225	4,225	-	9,265	31.3	1,524	
Heating Fuel	3,500	-	280	-	-	3,500	0.00	1,000	-	-	-	1,000	-	-	
General Maintenance	270,000	95,275	21,600	62,392	36,011	138,714	48.60	271,000	68,768	30,134	6,440	195,792	27.8	56,079	
SCADA Maintenance	39,500	6,581	3,160	1,575	6,310	26,609	32.60	39,500	898	-	800	37,802	4.3	11,193	
Building Maintenance	25,000	3,341	2,000	2,346	-	21,659	13.40	25,000	1,282	1,069	5,001	18,717	25.1	(2,942)	
Maintenance Contracts	47,000	4,127	3,760	2,003	31,470	11,402	75.70	24,000	4,003	650	972	19,026	20.7	30,623	
Vehicle Maintenance	15,000	1,862	1,200	282	-	13,138	12.40	15,000	1,857	188	-	13,143	12.4	5	
Sludge Disposal Vehicle Rep.	30,000	1,967	2,400	1,408	-	28,033	6.60	30,000	9,566	1,674	-	20,434	31.9	(7,598)	
Office Equipment	1,000	759	80	-	-	241	75.90	1,000	-	-	-	1,000	-	759	
Equipment Rental	1,000	-	80	-	-	1,000	0.00	1,000	-	-	-	1,000	-	-	
Auto Lease	36,000	9,235	2,880	2,303	-	26,765	25.70	73,040	11,902	2,975	-	61,138	16.3	(2,666)	
Land Rental Sludge	46,750	-	3,740	-	-	46,750	0.00	46,750	15,583	3,896	-	31,167	33.3	(15,583)	
Sewer Connections	4,000	3,594	320	350	-	406	89.80	4,000	1,113	-	-	2,887	27.8	2,481	
Interest Schoolvue	-	-	-	-	-	-	0.00	57,425	28,713	-	-	28,712	50.0	(28,713)	
Interest Outfall	2,204,418	-	176,353	-	-	2,204,418	0.00	2,204,418	-	-	-	2,204,418	-	-	
Interest Expense Plant	102,000	-	8,160	-	-	102,000	0.00	144,234	-	-	-	144,234	-	-	
Interest SC Loan A	300,000	-	24,000	-	-	300,000	0.00	-	-	-	-	-	-	-	
Interest SC Loan B	172,508	6,908	13,801	-	-	165,600	4.00	-	-	-	-	-	-	6,908	
Interest SC Loan C	86,254	3,454	6,900	-	-	82,800	4.00	-	-	-	-	-	-	3,454	
Sewer Reserve Fund	30,000	-	2,400	-	-	30,000	0.00	30,000	-	-	-	30,000	-	-	
Capital Outlays	3,405,000	750,168	272,400	162,704	451,754	2,203,078	35.30	4,373,000	673,295	176,140	88,857	3,610,848	17.4	439,771	
Total Wastewater Expenditures	9,188,885	1,650,428	735,111	525,424	532,469	7,012,410	23.70	9,522,858	1,472,778	383,141	105,167	7,944,913	16.6	604,953	
Total Revenue	8,882,028	1,589,580	1,367,704	1,373,271	-	7,292,448	17.90	9,415,575	1,567,975	643,059	-	7,847,600	16.7		
Salaries- Full-time	770,963	212,861	61,677	58,131	-	558,102	27.6%	715,354	215,597	57,078	-	499,757	30.1%	(2,736)	
Salaries- Overtime	40,000	15,476	3,200	4,122	-	24,524	38.7%	40,000	11,708	3,692	-	28,292	29.3%	3,768	
Operating Exp.- Non-salary	2,107,742	661,561	168,619	300,468	80,715	1,371,889	35.2%	1,988,427	543,465	146,230	16,310	1,428,651	28.2%	182,501	
Debt Service	2,865,180	10,362	229,214	-	-	2,854,818	0.4%	2,406,077	28,713	-	-	2,377,364	1.2%	(18,351)	
Capital Outlays	3,405,000	750,168	272,400	162,704	451,754	2,203,078	35.3%	4,373,000	673,295	176,140	88,857	3,610,848	17.4%	439,771	
Total Expenditures	9,188,885	1,650,428	735,111	525,424	532,469	7,012,410	23.8%	9,522,858	1,472,778	383,141	105,167	7,944,913	16.6%	604,953	
Revenue in Excess of Expend.	(306,857)	(60,848)	632,593	847,847		(107,283)		95,196		259,918					